

K.E.T.'S V.G. VAZE COLLEGE OF ARTS, SCI. & COMM.,  
Mithagar Road, Mulund (East), Mumbai 400081.

LIBRARY DEPARTMENT

DATE: 15th June 2017

NOTICE FOR S.M.A.F. BOOK BANK SCHEME

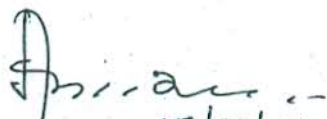
Economically backward and needy students who wish to avail the Book Bank Facility of SMAF are hereby informed that they can collect the Book Bank forms from the Periodical Section from 16th-June-2017 to 22nd-June-2017.

The duly filled in forms with the required documents are to be submitted on or before 23rd-June-2017. The schedule for distribution of books will be displayed on 30th-June-2017.

Students are requested to read the rules and regulations displayed alongside and strictly follow them. They should also follow the schedule of the book bank scheme mentioned below:

DATES TO REMEMBER

	<i>Last Dates</i>
Blank forms available upto	22nd-June-2017
Submission of duly filled in forms	23rd-June-2017
Display of schedule for distribution of books	30th-June-2017

  
15/06/17

CHAIRMAN

Students Mutual Aid Fund (SMAF)

  
15/06/17

LIBRARIAN





**K.E.T.'s V.G.Vaze College of Arts, Science & Commerce  
Mulund (East), Mumbai 400081**

Date: 15-June-2017

**RULES FOR SMAF BOOK BANK SCHEME**

The Students Mutual Aid Fund runs a Book Bank Scheme for the economically backward and needy students of the college. This scheme is only for Vaze College students admitted for the academic year 2017-18.

**The rules for the SMAF Book Bank Scheme for the academic year 2017-2018 are as follows:**

**1) ELIGIBILITY RULES:**

- a) Bonafide students of the current academic year are only eligible to apply for the scheme. (FYJC to TY)
- b) The Annual Income of the Parents should not exceed Rs.2.50 lakhs.
- c) Submission of completely filled application form, including declaration of the parent.
- d) Submission of required documents.

**2) DOCUMENTS REQUIRED:**

- a) Duly filled in application form for the SMAF Book Bank Scheme available in the Periodical Section of the Library.
- b) Xerox copy of Ration card.
- c) Xerox copy of Marksheet of the previous years' examination.
- d) Xerox copies must be self attested.

**3) APPLICABLE BOOK BANK CHARGES:**

- a) The Application Form for the SMAF Book Bank Scheme is available free of cost.
- b) The student will have to pay a refundable deposit of Rs. 400/- only (Rupees Four Hundred only) at the Cash Counter.
- c) This amount will be refunded after the student returns all the books in proper condition at the end of the year after his/her final examination.

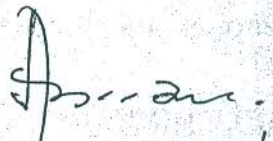




#### 4) GENERAL RULES AND REGULATIONS:

- a) The students are requested to read all the rules and regulations of the SMAF Book Bank Scheme and follow the same.
- b) The titles of books mentioned in the application form will be issued to the students subject to availability.
- c) The books under SMAF Book Bank Scheme for both the semesters will be issued to the students at the commencement of the academic year.
- d) All books must be returned immediately (within two days) after the Academic Year End Examination is over.
- e) If the applicant fails to return the books immediately after examination is over, he / she will be liable to pay a fine of Rs.2/- per day per book.
- f) Books are to be used with utmost care. In case of improper use of books, torn pages in the books, writing or marking in the books or loss of the books, applicant will have to replace the books with a new and latest copy of those books or pay the cost of the books + a penalty of Rs.100/- per book, as decided by the Chairman whose decision on the matter will be final.
- g) If any book issued to the student is lost, the student will have to pay the cost of the book plus a penalty of Rs.100/- per book.
- h) The receipt of the deposit paid will have to be preserved safely till the return of all the books and till the end of the academic year.
- i) The receipt will have to be produced in the Library while returning the books at the end of the academic year.
- j) The deposit will not be refunded if the Book Bank refundable deposit receipt is lost or not available at the end of the academic year while returning the books.
- k) The decision of the Chairman, SMAF will be final and binding in all the matters related to the SMAF Book Bank Scheme.



  
07-15/6/17  
Chairman

Students Mutual Aid Fund  
V.G.Vaze College of Arts, Sci. & Comm.